

## June 2016 - Scottish centres

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### Quality Assurance Process & Terminology

Due to regulatory requirements all centres will go through an annual quality assurance engagement conducted by Sports Leaders UK rather than a 2 yearly sample, further information on External Quality Assurance can be found [here](#).

### Change in Terminology

As of the 1<sup>st</sup> September centres will no longer be referred to as Approved Assessment Centres. The following terminology will be used moving forward:

- Approved Assessment Centres will be changed to Qualification Centres
- Non-Approved Assessment Centres will be changed to Award Centres

**Please note** - Any centre delivering the Level 5&6 Primary School PE Specialism qualifications will not be affected by this change and will remain as Professional Learning Centres.

### Changes to Tutor Training

#### Trained Tutor status to last for 2 years from 1st August 2016

Please be aware that those attending Tutor Training from the 1st August 2016 onwards will now have a 'Trained Tutor' status lasting for 2 years. Once this period has expired, the Qualification Centre will need to ensure that the Trained Tutor attends a Refresher workshop (live online or face to face at venue) or another member of the organisation attends a full Tutor Training day.

#### Change to Tutor Training day format

Tutor Training days will now cover SCQF Levels 4-6 Qualifications in Sports Leadership in a single workshop. This will allow Trained Tutor/Assessors the flexibility to deliver whichever of the three levels of qualification is most appropriate to their learners.

### Minimum ages change

From 1st September 2016, the minimum age **to start** the SCQF Level 6 in Higher Sports Leadership and all of our Level 1, 2 and 3 qualifications (excluding Level 3 in Basic Expedition Leadership) will be reduced by 1 year. Any minimum age for certification (e.g. 17 in HSL6

and 18 in BEL3) will remain the same as current. Please note there have been no further changes to the starting age for learners undertaking SCQF Levels 4&5 in Sports Leadership and SCQF Level 4 in Dance Leadership since they were updated in September 2015.

This table shows the new minimum age for all qualifications that may be relevant to your centre:

Qualification	Minimum age to start the qualification		Minimum age at certification
	Current	New – from 1 Sept 2016	
SCQF Level 4 Qualification in Sports Leadership (SCQF SL4)	12	N/A	12
SCQF Level 5 Qualification in Sports Leadership (SCQF SL5)	13	N/A	13
SCQF Level 5 Qualification in Community Sports Leadership (SCQF CSL5)	15	N/A	15 <sup>1</sup>
SCQF Level 6 Qualification in Sports Leadership (SCQF HSL6)	16	15 – but must be in S5	17 <sup>2</sup>
SCQF Level 4 Award in Dance Leadership (SCQF DL4)	12	N/A	12
Level 2 Award in Dance Leadership (DL2)	14	13 – but must be in S3	13 <sup>1</sup>
Level 2 Certificate in Community Dance Leadership (CDL2)	16	15 - but must be in S5	15 <sup>1</sup>
Level 2 Certificate in Dance Fitness Leadership (DFL2)	16	15 - but must be in S5	15 <sup>1</sup>
Level 1 Award in Sports Volunteering (SV1)	13	12 – but must be in S2	12
Level 2 Award in Community Sports Volunteering (CSV2)	16	15 - but must be in S5	15 <sup>1</sup>
Level 2 Award in Assisting in Basic Expedition Leadership (BEAL2)	16	15 - but must be in S5	16
Level 3 Certificate in Basic Expedition Leadership (BEL3)	16	16	18

<sup>1</sup> Leaders can only lead under direct supervision until they turn 16. Once 16 years old, leaders can lead under indirect supervision

<sup>2</sup> Higher Sports Leaders can lead under indirect supervision at the age of 17. Once 18 years old, they can lead independently of supervision

## Risk activities

We have had an increased number of questions from centres about whether or not learners and qualified Sports Leaders can lead sessions in what are classed as risk sports/activities.

Examples of these are:

- Gymnastics
- Equestrianism
- Swimming
- Skateboarding

Our current guidance:

Learners and qualified Sports Leaders should not lead any sessions in these or sports/activities like this.

### Where does responsibility currently fall?

During the course:

- The Centre that takes the learner through the course are responsible for how the learner develops the skills through practice. As such, the Centre is responsible for the safety and wellbeing of the learner and that of the participants they lead.
- The Centre or the organisation where the learner undertakes their demonstration of leadership are responsible for the safety and wellbeing of the learner and that of the participants they lead.

On completion of the qualification:

- The organisation that use the Sports Leader once they have completed the course are responsible for the safety and wellbeing of the learner and that of the participants they lead.

The role of Sports Leaders UK:

- Sports Leaders UK qualifications give learners a range of leadership skills that can be used in any setting, not just in sport/physical activity/dance settings.

- The qualifications do not qualify a learner to lead a specific sport nor does it insure learners/Sports Leaders during or after the course.
- Sports Leaders UK are not responsible for the safety and wellbeing of learners/Sports Leaders or participants

### **The 'risk activities' new guidance from 1st September 2016**

The responsibility for the learner/Sports Leader, participants they lead, and the sports/activities a learner or Sports Leaders leads session in falls with the Centre or the deploying organisation.

Resultantly, any Centre or organisation that takes the learner through a course or that offers employment/volunteering/leadership opportunities to a learner/Sports Leader must take responsibility for the activities they lead. The Centre and any organisation must have adequate insurance, policies, supervision and so on in place. If that includes risk activities – this includes for risk activities.