

June 2016

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### New Centre Manual

In June we published a new [Centre Manual](#) which contains guidance for centres delivering the new Level 1, 2 and 3 Sports courses (from September 2016 onwards).

For those Centres who are delivering current Sports courses, as well as Outdoor, Dance, Volunteering, Level 5&6 Primary School PE Specialism and all SCQF qualifications please continue using the Centre Manual that was published in January 2016.

### Levels 1, 2 and 3 - new specifications live 1st September 2016

A reminder that the [new, improved sports leadership qualifications](#) will be live for new courses from 1st September 2016:

- SL1 – Level 1 Qualification in Sports Leadership – 601/8579/X
- SL2 – Level 2 Qualification in Sports Leadership – 601/8584/3
- CSL2 – Level 2 Qualification in Sports Leadership – 601/8581/8
- HSL3 – Level 3 Qualification in Sports Leadership – 601/8586/7

They replace the:

- SL1 – Level 1 Award in Sports Leadership – 601/8579/X
- SL2 – Level 2 Award in Sports Leadership – 601/8584/3
- CSL2 – Level 2 Award in Sports Leadership – 601/8581/8
- HSL3 – Level 3 Certificate in Higher Sports Leadership – 601/8586/7

### Tutor Resources now available...

If you have already applied for a course you can now access the Tutor Resources [here](#).

### Quality Assurance Process & Terminology

#### New QA Process for Levels 1, 2 and 3 in Sport

From the 1<sup>st</sup> September 2016 any centre delivering the new level 1, 2 and 3 Sport

qualifications will go through the new Quality Assurance process. A number of significant changes have been made to help simplify the Internal Quality Assurance processes for centres. Further information on these changes can be found in the [Centre Manual](#).

Centres delivering the Outdoor, Dance, Volunteering, Level 5&6 Primary School PE Specialism and all SCQF qualifications will continue to follow the current Quality Assurance processes.

Due to regulatory requirements all centres will go through an annual quality assurance engagement conducted by Sports Leaders UK rather than a 2 yearly sample, further information on External Quality Assurance can be found [here](#).

### **Change in Terminology**

As of the 1<sup>st</sup> September centres will no longer be referred to as Approved Assessment Centres. The following terminology will be used moving forward:

- Approved Assessment Centres will be changed to Qualification Centres
- Non-Approved Assessment Centres will be changed to Award Centres

**Please note** - Any centre delivering the Level 5&6 Primary School PE Specialism qualifications will not be affected by this change and will remain as Professional Learning Centres.

### **Changes to Tutor Training**

#### **Trained Tutor status to last for 2 years from 1st August 2016**

Please be aware that those attending Tutor Training from the 1st August 2016 onwards will now have a 'Trained Tutor' status lasting for 2 years. Once this period has expired, the Qualification Centre will need to ensure that the Trained Tutor attends a Refresher workshop (live online or face to face at venue) or another member of the organisation attends a full Tutor Training day.

#### **Change to Tutor Training day format**

Tutor Training days will now cover Levels 1-3 Qualifications in Sports Leadership in a single workshop. This will allow Trained Tutor/Assessors the flexibility to deliver whichever of the three levels of qualification is most appropriate to their learners.

### **Minimum ages change**

From 1st September 2016, the minimum age **to start** all of our Level 1, 2 and 3 qualifications (excluding Level 3 in Basic Expedition Leadership) will be reduced by 1 year. Any minimum age for certification (e.g. 17 in HSL3 and 18 in BEL3) will remain the same as current.

This table shows the new minimum age for all qualifications:

Qualification	Minimum age to start the qualification		Minimum age at certification
	Current	New – from 1 Sept 2016	
Level 1 Qualification in Sports Leadership (SL1)	13 <sup>1</sup>	12	12
Level 2 Qualification in Sports Leadership (SL2)	14 <sup>1</sup>	13	13 <sup>2</sup>
Level 2 Qualification in Community Sports Leadership (CSL2)	16 <sup>1</sup>	13	13 <sup>2</sup>
Level 3 Qualification in Sports Leadership (HSL3)	16 <sup>1</sup>	15	17 <sup>3</sup>
Level 1 Award in Dance Leadership (DL1)	13	12	12
Level 2 Award in Dance Leadership (DL2)	14	13	13 <sup>2</sup>
Level 2 Certificate in Community Dance Leadership (CDL2)	16	15	15 <sup>2</sup>
Level 2 Certificate in Dance Fitness Leadership (DFL2)	16	15	15 <sup>2</sup>
Level 1 Award in Sports Volunteering (SV1)	13	12	12
Level 2 Award in Community Sports Volunteering (CSV2)	16	15	15 <sup>2</sup>
Level 2 Award in Assisting in Basic Expedition Leadership (BEAL2)	16	15	16
Level 3 Certificate in Basic Expedition Leadership (BEL3)	16	16	18
<sup>1</sup> Current minimum age values taken from current SL1, SL2, CSL2 and HSL3			
<sup>2</sup> Leaders can only lead under direct supervision until they turn 16. Once 16 years old, leaders can lead under indirect supervision			
<sup>3</sup> Higher Sports Leaders can lead under indirect supervision at the age of 17. Once 18 years old, they can lead independently of supervision			

## Risk activities

We have had an increased number of questions from centres about whether or not learners and qualified Sports Leaders can lead sessions in what are classed as risk sports/activities.

Examples of these are:

- Gymnastics
- Equestrianism
- Swimming
- Skateboarding

Our current guidance:

Learners and qualified Sports Leaders should not lead any sessions in these or sports/activities like this.

### **Where does responsibility currently fall?**

During the course:

- The Centre that takes the learner through the course are responsible for how the learner develops the skills through practice. As such, the Centre is responsible for the safety and wellbeing of the learner and that of the participants they lead.
- The Centre or the organisation where the learner undertakes their demonstration of leadership are responsible for the safety and wellbeing of the learner and that of the participants they lead.

On completion of the qualification:

- The organisation that use the Sports Leader once they have completed the course are responsible for the safety and wellbeing of the learner and that of the participants they lead.

The role of Sports Leaders UK:

- Sports Leaders UK qualifications give learners a range of leadership skills that can be used in any setting, not just in sport/physical activity/dance settings.
- The qualifications do not qualify a learner to lead a specific sport nor does it insure learners/Sports Leaders during or after the course.
- Sports Leaders UK are not responsible for the safety and wellbeing of learners/Sports Leaders or participants

### **The 'risk activities' new guidance from 1st September 2016**

The responsibility for the learner/Sports Leader, participants they lead, and the sports/activities a learner or Sports Leaders leads session in falls with the Centre or the deploying organisation.

Resultantly, any Centre or organisation that takes the learner through a course or that offers employment/volunteering/leadership opportunities to a learner/Sports Leader must take responsibility for the activities they lead. The Centre and any organisation must have adequate insurance, policies, supervision and so on in place. If that includes risk activities – this includes for risk activities.