

September 2017

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### **Deadline for Withdrawal or Maintenance of a Qualification Centre for 2017/18**

As per the [Terms & Conditions \(2016\)](#) you have until 1 November 2017 to notify us if you wish to withdraw for the delivery of Sports Leaders UK qualifications or become a maintained Centre, without being liable for the minimum spend during the 2017/18 academic year. Please refer to the [Withdrawal Policy](#) and [Maintained Centre Policy](#) for details on how to action either of these processes.

### **Reminder: Quality Assurance engagement for your Centre now occur every year**

Centres are reminded that Quality Assurance now takes place on an annual basis for each academic year. This is conducted by either a visit to the Centre from a Quality Assurance Officer (QAO) or a 'remote' review, where course evidence is asked to be sent in to the QAO. For any questions on this please contact the [Senior Quality Assurance Officer](#) in your region.

### **The tasks for Internal Verification for courses starting in 2017/18**

The Task(s) or Unit selected for sampling by the Internal Verifier are specified by Sports Leaders UK and this now applies to all qualifications. The Tasks or Units are clearly identified at the top of the each Internal Verification Record so please check that select these correctly for the given start date of the course. For example, for Centres delivering the Level 1 Qualification in Sports Leadership (SL1) with a start date between Sept 2017 and Aug 2018, the Tasks to be Internally Verified are 1.3 and 1.4 as per the example below.

Internal Verification Record			
Level 1 Qualification in Sports Leadership (SL1)			
For additional support and guidance please see the <a href="#">Centre Manual</a> and <a href="#">TV Guidance Video</a> for more details.			
The following tasks must be internally verified during the delivery of your course(s)	Sept 2016 to Aug 2017*	Sept 2017 to Aug 2018*	Sept 2018 to Aug 2019*
* For courses with start dates in these date ranges	Tasks 1.2 and 2.1	Tasks 1.3 and 1.4	Tasks 1.1 and 2.1

### Online Internal Verifier training launched

Sports Leaders UK have recently launched online training to support the role of the Internal Verifier at your Centre.

The training is optional during the 2017-18 academic year, however, it will become mandatory for any registered Sports Leaders UK Internal Verifier from the 1st August 2018. We would recommend that your Internal Verifier(s) undertakes the training this year as your centre may incur a charge to complete it from 1st August 2018.

Auto-enrollment onto the training can be accessed by clicking [here](#). This training should only take around 1 hour to complete and on successful completion your Internal Verifier will receive an eCertificate.

Please note there are two types of Internal Verifier training - one specifically for Scottish Centres and one for all other Centres, therefore please ensure you complete the one relevant to you location.

### Total Qualification Time (TQT) added to Level 2 Award in Community Sports Volunteering

We have updated the delivery hours for the Level 2 Award in Community Sports Volunteering (CSV2). The new qualification times will be effective from 1 October 2017. This reflects the guidance Ofqual has given on the removal of the QCF and the introduction of Total Qualification Time (TQT).

This change will not impact the objective or the content of the qualification so there should be no disruption to your courses.

The changes are as follows:

New qualification times from 1 Oct 2017		Qualification times up to 30 Sept 2017	
TQT	74 hours	-	-
Guided learning (i.e. tutored time)	30 hours	Guided Learning Hours (GLH)	40 hours*
Directed study (e.g. independent learning)	44 hours*	Independent learning time	34 hours

\* Includes 10 hours' demonstration of leadership

Further details on the specification for CSV2 can be found [here](#)

### **Recognised Qualification Centre Certificate on its way to you**

You will shortly be receiving a 'Sports Leaders UK Recognised Qualification Centre' certificate through the post. The certificate covers a period of validity from August to the following July stating your Centre Course Manager (CCM) and all Trained Tutor/Assessors (T/A) associated to your centre, indicating when their 'Trained Tutor' status will expire. The information on the certificate will be current, according to Sports Leaders UK database. However, if details regarding your Centre's personnel are incorrect, please notify us by email ([contact@sportsleaders.org](mailto:contact@sportsleaders.org)). Once received, please display this certificate in a prominent and visible place (reception area/sports hall/club notice board) within your organisation.

### **New Tutor Training dates now available**

Tutor Training dates are now available at venues throughout the UK, book via our website for [Dance](#), [Sport](#), [Lowland](#) (previously Expedition) Leadership and Refresher webinar workshops for [Sport](#) and [Lowland](#) leadership.

### **New Dance Leadership and Lowland Leadership qualifications launched**

Please be aware if you are planning to deliver either Dance or Lowland (previously Expedition) leadership qualifications from 1 September 2017, you must ensure you have access to the new specifications and Tutor Resources including new Learner Evidence Records (mandatory documents) via the [website](#).

### **Join our LinkedIn Leadership Community**

Sports Leaders UK are proud to announce the launch of a brand new discussion group located on LinkedIn.

This group is for education and community organisation professionals with an interest in Leadership for young people. This group's purpose is to enable discussion around leadership and the sharing of good practise and success stories to help support the delivery of Sports Leaders UK awards and qualifications.

If you would like to join in the conversation within this community, please use this [LINK](#).

### **New Accreditation service can give your work additional recognition**

Sports Leaders UK accreditation is a service for awards that your organisation delivers to its employees, learners and/or volunteers. By having Sports Leaders UK accreditation, your award will have recognition from the sector leader in sports leadership and sports volunteering. You will be able to use the 'Accredited by Sports Leaders UK' logo in your advertising and marketing, as well as on your training materials and certificates for the

accredited training or award. For further information on this please  
email: [accreditation@sportsleaders.org](mailto:accreditation@sportsleaders.org).