

June 2018 - Briefing for Professional Learning Centres

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Online Internal Verification Training

We have been piloting Online Internal Verifier training for our Sports and Dance Leadership qualifications over the past 6 months in order to upskill the role of the Internal Verifier. Ahead of the 2018/19 academic year, we will also be including a specific section for Professional Learning Centres (PLCs)

The training takes around 30 minutes to complete, is free of charge and will be compulsory for Internal Verifiers performing the role from September 2018. Once launched, we will notify PLC's with an update of how to access this.

Minimum spends on qualifications

- We want to take the opportunity to remind Professional Learning Centres who have accepted our new [Terms and conditions](#) that they are required to spend a minimum of £700 on delegate registrations for qualifications between 1st August 2017 to the 31st July 2019.
- If your centre does not meet the £700 minimum spend, we will invoice you in August 2019 for the difference between your Centre's actual spend and the [minimum spend](#) of £700.
- If you need support or guidance on how your Centre can meet the [minimum spend policy](#), please do [get in touch with us](#).

Pricing for 2018/2019

We have updated [our prices](#) to take effect from 1 August 2018 the new price to deliver the level 5/6 Primary School PE Qualification will be £180 per delegate.

To give even more security, our [Refund Policy](#) still allows you to make changes to your delegate numbers up to four weeks from the course start date.

By registering your course with Sports Leaders UK as early as possible, we are able to be more effectively and efficiently plan your centre's quality assurance and delegate certification meaning a smoother process and helping us keep our prices as low as possible.

Finally, our award-winning [Relationship Management Team](#) are on hand to discuss how we can help your leadership plans for 2018/2019 so please do [get in touch with us](#).

Policies and Procedures

- In line with Sports Leaders UK's self-assessment we have conducted a review of our policies and procedures. The review has resulted in some changes to the [policies and procedures](#) to help clarify aspects of these policies for Centres. Through this process we have also separated out the [Whistleblowing policy](#) from the [Complaints policy](#) to improve the communication of how the policy and procedure should be implemented.
- An additional policy for Centres that have had Centre approval withdrawn following investigation has also been created to help this transition following a sanction being imposed.
- The changes that have been made are summarised on the link [here](#). All new policies and procedures can be accessed through the link [here](#).

New Privacy policy for all Centres to come into effect in May

With the General Data Protection Regulation (GDPR) came into effect on May 25th 2018 we have updated our privacy policy to further clarify what data we may collect and how we will use it. This can be found on our website [here](#).

Because Sports Leaders UK is committed to the privacy of its customers and delegates we've also instituted some minor changes to our terms and conditions to ensure we fulfil our obligations with the GDPR. The changes that have been made are summarised on the link [here](#).

In addition, a Data Security FAQ page may be found on the website that further details our compliance with the GDPR. This can be found on our website [here](#).

If you have any questions or concerns, please e-mail dataprotection@sportsleaders.org

PLC Sharing Good Practice Session

Several PLCs have requested that we arrange a session for Tutors to get together with the aim of:

- Sharing good practice
- Assessing the impact of the qualifications
- Supporting the development of the Level 5/6 qualifications

Along with AfPE we have set aside the date of Wednesday 14th November 2018 for this and would like to invite as many PLCs as possible to attend. If you are interested in attending this session, please email tutor-training@sportsleaders.org by 16th July 2018 so we can collate a

list and decide on the most suitable location.